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Civil Engineer

ACCESS TO MECHANICAL/BOILER/EQUIPMENT ROOMS

This instruction establishes local procedures to permit access by other than qualified Civil Engineer personnel to certain boiler rooms on Laughlin AFB.

1. Authorized Access.

- All mechanical/boiler rooms for all facilities on base are designated "off limits" and access is prohibited to other than qualified Civil Engineering personnel with the following exceptions:

<u>Facility Number</u>	<u>Personnel Given Access</u>	<u>Purpose of Access</u>
Building 53 (MA)	Building manager or shift leader on duty	To activate/deactivate and perform maintenance on the 400 cycle electrical generator located in the boiler room.
Building 140 (SP)	Building manager or desk sergeant	Maintenance of communications equipment
Building 215 (MA)	Building manager or superintendent on duty	To activate/deactivate an electrical transfer switch within the boiler room which provides for power from commercial source to standby power source.
Building 320 (OS)	Building manager	Maintenance on equipment installed in the mechanical rooms.
Building 375 (SG)	Plant manager or medical equipment maintenance technician	Maintenance of medical owned equipment installed in the mechanical rooms.
Building 359 (HC)	Building manager or NCOIC	Access is granted to gain entrance to upstairs interior storage room.

2. Telephone Company Access.

- It is recognized that General Telephone Company of the Southwest and Fidelity Technology Corporation maintenance personnel have access to all mechanical rooms for telephone repair purposes only.

3. Restrictions.

- Neither building managers, telephone maintenance personnel, nor any occupants are permitted to start/stop/adjust or in any way tamper with the facility heating/air-conditioning equipment, nor will any electrical equipment rooms be used for storage.

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